

Approved at
20 Oct 2016 meeting



15 September 2016
Heritage Commission Conference Room
237 Atlantic Avenue

Present:

Paul Cuetara
Jane Currivan
Donna Etela, Chair
Jane Robie
Cynthia Swank

Alternates: Carolyn Brooks, Jeff Hillier, Nancy Monaghan

Absent: Jim Maggiore, Vicki Jones

1. Call to order. The Chair called the meeting to order at 9:32am.

2. Treasurer's Report. No report as Treasurer had not received printouts for the accounts. Currivan sent a memorandum to members suggesting quarterly reporting. Swank checked bylaws; they call for monthly reports. She suggested that reports might be made when there are transactions in addition to the small monthly interest accruals. Some discussion followed but no decision made.

Currivan will coordinate with Maggiore and Cornwell to determine if the Megaethoscope charge has occurred.

3. Approval of Minutes. August 18, 2016 minutes were approved as written (Robie moved, Cuetara seconded); all approved.

Etela reiterated that members other than Demo Review Committee members should not contact the owner or ask to go on a property. The purpose in informing all members about the application is that anyone with pertinent information convey it to the Demo Review Committee prior to its meeting.

4. Old Business

EBI Section 106. Chair distributed email she sent after the last Heritage Commission meeting to EBI's architectural historian Gomez. There has been no acknowledgement or response from Gomez. Some members suggested sending another email asking if EBI had received the message of 8/23/2016.

Policies for Megaethoscope, Case and September 21. An outgoing loan agreement has been signed by Manchester Historic Association. Swank inspected the two possible rooms in which the display and demonstration might occur on September 21st. She will transport it on that day. How to operate the equipment and with what lighting to gain a high quality lighting effect will be accomplished this afternoon. The case is not yet ready but Sawyer has offered advice about transport and is returning the equipment.

275th Town Anniversary. Jones is convening the 275th anniversary planning meeting on 9/21 at 1pm in the Mary Herbert Room. It is open to everyone. One or two people other than Heritage Commission or Historical Society officers may become the leader(s) of this collaborative, town-wide effort. Coincidentally, 2017 is the Library's 125th anniversary.

HC/HDC October 15, 2016 update. Workshop will be held from 8:30 am to 1:30 pm on Oct 15 at Centennial Hall. Nadine Miller will give a presentation on Section 106. There will be a \$15 registration fee to defray cost of lunch and morning goodies. Registration packet and request for three topics will be sent out shortly. Etela will set up procedure with Ryan Cornwell for checks received for the event. She learned that at previous such regional meeting other towns' commissions had paid for their members to attend; hence, North Hampton Heritage Commission will pay for its participants' registrations

Land Use Boards meeting report. The Aug 31st meeting of two representatives each of the Planning Board, Zoning Board of Adjustment, Conservation Commission, Agricultural Commission, and Heritage Commission set up by Monaghan, vice chair of the Planning Board was informative and productive. The three participants present, Etela, Monaghan, and Swank thought it went well. The Planning Board chair Harned was positive. It was noted that the Code Enforcement Officer had watched and sent further information about septic issues after the meeting.

Monaghan informed members that the Planning Board will hold a meeting on Tuesday, Sep 20 at 6:30pm to discuss the accessory dwelling and sign ordinances.

FEMA Grant. Lisa Mausolf has begun work. Etela noted that Mary Kate Ryan of the DHR has left.

Action Items. Currivan returned the camera, making it available to all members as needed. Other items already discussed.

5. New Business

Budget. There had been some concern that if the Heritage Commission had to hold a public hearing, not just a public meeting, costs of newspaper notices and abutters' letters could be costly. It has been determined, however, that the applicant would pay in the case of Section 106; and the demo review ordinance does not require a public hearing.

Further discussion ensued about the budget process, including providing a budget to the Select Board if greater than the usual \$1000 in expenditures are expected. Two items that might require additional funds in FY2018 are the town anniversary, which all agreed would not be the responsibility of the Heritage Commission; and the products resulting from Mausolf's town wide area survey of historic resources. It was suggested that the Commission learn from Mausolf about the ways other towns have used such surveys for public education and information purposes. All agreed that the report would be on the Town website and copies distributed to Planning Board, ZBA and Conservation Commission. Hillier is on the Natural Hazard Mitigation Plan Committee

and would make sure the report becomes part of that Committee's deliberations once it begins meeting.

New Business not an agenda item.

Rail Trail. Cuetara circulated a 2011 draft of the Recreation section of the Master Plan. It now includes a mention of the rail trail. Jenn Rowden, the Rockingham Planning Commission circuit rider, will work on an update and revision that describes the rail trail for its recreational and economic development possibilities.

It was noted that Maggiore was at the Department of Transportation today with Rockingham Planning Commission staffer, our State Senator, and a Portsmouth official to discuss the rail corridor.

Commission meetings. Hillier indicated that at times Commission meetings may be disruptive of the Clerk/Collector's operations. Possible solutions expressed were remind everyone to keep their voices at a reasonable decibel level, meet at a different location, create an enclosed room, or meet at a different time after the Clerk/Collector's Office closes. No decision made.

6. Next Meeting Date & Time. 10/20/2016 at 9:30am

7. Adjournment. 11:25am

Cynthia G. Swank
Recording Secretary